

IX. DIPLOMA THESIS (MASTER'S, AND/OR BACHELOR'S, INCLUDING BACHELOR OF ENGINEERING)

§46a

1. A Diploma Thesis is a Master's/Bachelor's/Bachelor of Engineering's thesis submitted at completion of a study programme; it confirms that the Student has attained Study Effects specified during an appropriate Diploma Seminar.
2. A Diploma Thesis shall have a format of a written monograph, essay, dissertation – these may contain a project part within them – or a project; a Bachelor's/Bachelor of Engineering's diploma thesis may also take the form of a report, project, presentation, or other kind of academic work – in such case, however, the Student is obliged to include its description containing: the design for elaboration of the topic (a Thesis Plan), the research and methodological approach, a list of main elements of content, and a bibliography.
3. The Faculty Council shall specify the valid format of Diploma Thesis; the Faculty Council may specify additional designations for a thesis, or provide examples of written output meeting the guidelines for a diploma thesis.

§47

1. A Student shall prepare the Bachelor's (or Bachelor of Engineering) Degree Thesis under the supervision of an academic teacher possessing at least the doctoral degree and employed on the post of Assistant Professor or Senior Lecturer. A Student shall prepare the Master's Degree Thesis at uniform Master's degree studies, or second cycle studies, under the supervision of an academic teacher possessing the academic title or rank of doctor habilitatus. The Dean may authorize, on hearing the opinion of the Faculty Council, an academic teacher of doctoral title employed on the post of Assistant Professor or Senior Lecturer, or an expert from outside the UL - holder of at least the doctoral title, to supervise a Master's Degree thesis.
 - 1a. The title of the Thesis and the choice of the supervisor shall be approved by the Faculty Council or a unit indicated by them.
 2. At experimental fields of study, or fields of study involving field research, the head of the Educational Unit where the Master's Degree Thesis is being prepared may, in consultation with the Thesis Supervisor, designate a tutor for the research part of the thesis, from among the employees, or doctoral students, of the unit. The responsibilities of the tutor for the research part of the thesis shall include assistance with experimental parts of the thesis, solving technical problems, and supervision on the Student's work safety.
 3. At study programmes, where division into specializations takes place during the course of study, a Student shall be entitled to choose one specialization and one Diploma Seminar.
 4. The Dean may restrict the right to choose a specialization, and Diploma Seminar, if the number of applicants exceeds the didactic powers of the unit.

5. The choice of the topic of the Diploma Thesis shall comply with the Student's academic interests, and the strategic research plans of the UL.
6. A thesis prepared within the framework of the activities of the Students' Scientific Movement may be recognized as a Diploma Thesis.
7. A Student shall be entitled to choose special topic lectures, specialized courses, and seminars related to the topic of the Diploma Thesis.
8. In justified cases, the Faculty Council may allow for preparation of Diploma Theses in a foreign language.

§48

1. A Student shall be credited the Diploma Seminar in the last semester of studies, on submitting the Diploma Thesis and its acceptance by the Thesis Supervisor, after having received credits for all the mandatory courses and work placement(s).
2. Should the Student have failed to receive credit for Diploma Seminar due to failure to submit the Diploma Thesis, they are entitled to apply for the extension of deadline for crediting the Seminar. The extension of deadline shall be decided upon by the Dean/Rector upon consulting the opinion of the Thesis supervisor, pursuant to the rule expressed in Section 38. Being a student of two or more concurrent study programmes shall not be a basis for the extension of deadline.
3. In case of a longer absence of the Thesis Supervisor, the Dean may appoint, in consultation with the Head of the appropriate educational unit, another academic teacher as the Diploma Thesis supervisor. The change of the academic teacher being the Thesis Supervisor in the period of the last 6 months before finishing the Thesis (or, 3 months, if applied to Bachelor of Arts/Engineering degree theses) may constitute the basis for the extension of deadline for its submission.
4. The Student is to submit the Diploma Thesis with the Supervisor's annotation of its acceptance, at the Dean's Office, not later than the last day of the make-up examination session of the last semester of studies. If the Diploma Thesis had been prepared in the format stipulated in Section 46a Part 2, the Student shall submit a Thesis description along with the Thesis supervisor's annotation of acceptance, to the appropriate Dean's Office. The Diploma Thesis (or Thesis description) shall be submitted in printed form. The Dean's Office shall accept the Thesis if the Student had credited all the obligatory courses and practice sessions, and they obtained the ECTS credit point number required for all the hitherto period of study. In case the seminar leader credits the Student's seminar unaware of their failure to *acquire credits for* certain course component(s), the Dean may cancel the credit(s) for these components.
5. The resumption of studies referred to in §41 Part 1 Point (c) shall be pursuant to the rules stipulated in §22. The Dean may give exemption from making up for curricular differences to the Student, and limit their obligations to the preparation of Diploma Thesis, should the break in studies have not been longer than one year. The Dean shall be guided in their

decision by consideration of Study Effects gained by the Student. The Faculty Council may prolong the period of break in studies entitling the Student to be exempted from making up for curricular differences.

6. In case of resumption of studies referred to in Part 5, the Dean may permit, in consultation with the Head of the appropriate educational unit, either to complete the Diploma Thesis previously under preparation, or to restart its preparation within the same or another Educational Unit.

§49

1. The Diploma Thesis, submitted in a written format, shall be assessed independently by the Supervisor and a reviewer. A Diploma Thesis reviewer shall be a person holding at least a doctoral title of the same or related field. If the Student has prepared a Master's Degree thesis at a Uniform Master's degree programme, or at a second-cycle programme under the supervision of an academic teacher of a doctoral rank, the reviewer shall be a holder of the title, or rank, of doctor habilitatus; in particular circumstances, the Dean may, on hearing the opinion of the Faculty Council, depart from this rule, and allow a person of a doctoral rank to prepare the review. The Reviewer may also be a holder of at least a doctoral title/rank from outside the UL, in particular on the basis of the partnership between universities or academic institutions – the decision shall be made by the Dean on hearing the opinion of the Faculty Council.
2. If the reviewer assesses the Thesis as unsatisfactory, the decision on admission to the Diploma exam shall be made by the Dean, who may seek the opinion of the second reviewer. To the appointment of the second reviewer, the provisions of Part 1 shall apply. Should the second reviewer assess the Thesis as unsatisfactory, the Dean shall refer the Student to repeat the semester/study year. In such case, the Dean may – referring to the study effects achieved by Student – limit the scope of Student's duties to the preparation of the diploma thesis within the framework of a seminar.
3. For the assessment of Diploma Thesis, Grades stipulated in §34 Part 2 shall be used.
4. The assessment of the Diploma Thesis prepared in the format stipulated in Section 46a Part 2, shall be made by a committee appointed for the conduct of Diploma exam. The committee shall be familiarized with the Thesis, and make the assessment mentioned above on the day of the Diploma exam. The grade shall be included in the diploma exam record.

X. DIPLOMA EXAM (MASTER'S, AND BACHELOR'S DEGREE, INCLUDING BACHELOR OF ENGINEERING). COMPLETION OF STUDIES.

§50

1. The condition for admission to the Diploma exam shall be:
 - a) acquisition of credits for all mandatory courses and internship sessions, and the number

of ECTS point required in the course of study,

- b) the award of at least satisfactory Grade from the Master's Degree thesis, or the Dean's decision on Admission upon exhausting the procedure referred to in Section 49 Part 2.
2. The Diploma exam, subject to Part 3, shall take place before a committee chaired by the Dean, or an academic teacher holding the title, or rank of doctor habilitatus, authorized by the Dean. In addition to the chairperson, the committee shall include the Thesis Supervisor, and the reviewer.
3. If a Bachelor's/Bachelor of Engineering's Diploma Thesis had a format other than written, the Diploma exam shall take place before a committee, chaired by the Dean, or an academic teacher holding the title, or rank of doctor habilitatus, authorized by the Dean. In addition to the chairperson, the committee shall include the Thesis Supervisor, as well as an expert on the same, or related field/specialisation, holding at least the doctoral title/rank.
4. The Diploma exam shall take place not later than within a month of the day of submission of the Diploma Thesis (or description – if the Thesis had a format other than written) in the appropriate Dean's Office
5. The examination requirements for the Diploma exam shall be set by the Faculty Council.
6. The Diploma exam shall be an oral exam. The Faculty Council may stipulate a different format of the exam.
7. For the assessment of the Diploma exam, Grades stipulated in §34 Part 2 shall be used.
8. A report from the conduct of the Diploma exam shall be drawn up and signed by the chairperson and members of the committee.

§51

1. In case of an unsatisfactory Grade awarded from the Diploma exam, or unjustified failure to attend the exam on the date arranged, the Dean shall arrange a retake opportunity as a final sitting. The date of the retake opportunity shall be arranged not earlier than one month of, yet not later than three months of the date of the first sitting of the Diploma exam.
2. In case of failing the Diploma exam at a retake opportunity, the dean shall issue a decision on:
 - a.) [deleted]
 - b.) removal from the list of students.

§52

1. The completion of studies shall follow passing the Diploma exam with at least a satisfactory grade.
2. The basis for calculation of the final result of studies shall be comprised of the following:
 - a) the grade point average referred to in §34 Parts 4-6,
 - b) the arithmetic mean of Grades awarded for Diploma Thesis,

c) Grade awarded for Diploma exam.

The result of studies shall be the sum of: 0,6 of the average referred to in Point (a), and 0,2 of the mean referred to in Point (b), and 0,2 of the Grade referred to in Point (c).

3. In the case stipulated by §50 Part 3, the result of studies shall be the sum of 0,6 of the average referred to in Point (a), and 0,4 of the Grade referred to in Point (c).
4. The final result of studies shall be included in the Diploma certificate, according to the following scale:
 - up to 3,25 – satisfactory (3);
 - from 3,26 to 3,60 – satisfactory plus (3,5)
 - from 3,61 to 4,10 – good (4)
 - from 4,11 to 4,60 – good plus (4,5)
 - 4,61 and more – very good (5)⁴
5. The examination board may rise the Grade referred to in Part 4, by half a grade point (0,5) if awarded to a Student who, during their course of study, did not repeat a semester/study year, distinguished themselves as a student, and achieved very good Grades for either their Diploma Thesis and Diploma exam, or their Diploma exam exclusively, if their study programme does not require the preparation of a (Bachelor's Degree) Diploma Thesis.
6. On the joint motion of the Student and the Thesis supervisor, an Open Diploma Exam may be organized. The motion is to be submitted to the Dean not later than 3 weeks before the planned exam. The procedure for open diploma exams shall be adopted by the Faculty Council, however, the information on the time and place of the exam should be displayed on the Faculty's website not later than 7 days before the planned date of the exam.

§53

A graduate shall receive a higher education Diploma (degree certificate) together with a Diploma Supplement. The graduate, before receiving the Diploma together with the Supplement is to meet their commitments to the UL, certified by the signatures on the routing slip. The graduate shall be entitled to keep their Indeks.

XI. FINAL PROVISIONS

§54

The Rules of Study and resolutions of Faculty Councils concerning student affairs should be

⁴ In the case of students admitted, or re-admitted before 1 October 2011, the provisions of Section 44 Part 4 of the Rules of Study at the UL of 24 April 2006, as amended, shall apply, with the following wording:

"§ 44. 4. The final result of studies shall be included in the Diploma certificate, according to the following scale:

up to 3,10 – satisfactory (3);
from 3,11 to 3,60 – satisfactory plus (3,5)
from 3,61 to 4,10 – good (4)
from 4,11 to 4,60 – good plus (4,5)
4,61 and more – very good (5)"

(pursuant to Section 3 of the Resolution No. 477 of 23 April 2012 of the Senate of the UL, concerning the change of the Resolution No. 310 of 4 April 2011 of the Senate of the UL concerning the adoption of the Rules of Study at the UL)