

**University of Lodz**  
**Rector's Regulation no. 100**  
**of 11.03.2020**

concerning: prevention of spread of COVID-19 (or the SARS-CoV-2 coronavirus pneumonia)  
among the University of Lodz community

Pursuant to: Article 23 Part 1 of the Act of 20 July 2018 – Law on Higher Education and Science (Dz.U. – Journal of Laws, 2020, item 85) and Section (§) 25 Part 1 of the UL Statute as approved by the Resolution no. 440 of UL Senate dated 27 May 2019 (amended) I hereby resolve as follows:

§ 1

1. I hereby suspend the teaching activity of the University of Lodz as applicable to all modes and forms of education, except classes held by the medium of distance learning tools. This shall also pertain to examinations, final assessments, consultations and other forms that require direct contact between individuals.
2. I hereby cancel all events scheduled to take place in the University of Lodz premises, including scientific, cultural, and sports events, including those organized by third parties.
3. I hereby limit the access to the University of Lodz premises except purposes that are necessary to the regular functioning of the University, which shall pertain to academic teachers, doctoral candidates, students and participants of the School of Polish at the UL Polish Language Centre for Internationals (SJPdC UŁ), as well as third parties.
4. Persons accommodated at the UL Dormitories (DS UŁ) shall strictly adhere to the instructions issued by the University authorities, including the order to leave the dormitory premises immediately, should it be issued.
5. I hereby prohibit accommodation of new residents and I strictly prohibit the admission of visitors at the UL Dormitories.
6. I hereby close the University of Lodz Library for readers, except its distance services, online resources and the book vending machine.
7. I hereby close the UL Physical Education and Sports Centre and cancel all sports and recreation classes held at the UL, including the ones lead by third parties.
8. I hereby close the UL Training and Conference Centre at 26 and 35 Rogowska street and I suspend the commercial sale of overnight lodging (hotel services).
9. In order to ensure the implementation of the present Regulation in the scope of limiting access to premises, I hereby oblige Deans of respective Faculties with regard to Faculty premises, and the UL Chancellor with regard to other premises.
10. I hereby cancel the hitherto date of celebrations related to the UL's 75<sup>th</sup> Anniversary as well as the Juwenalia student festival.

11. I hereby cancel the participation of the University of Lodz in the celebrations of the 75<sup>th</sup> anniversary of the Academic City of Lodz, as scheduled for May 2020.

## § 2

1. I hereby oblige the employees, Ph.D. students, students and students of UL's Polish Language Centre for Internationals (SJPdC UŁ), to handle all matters solely using the electronic document management system, e-mails, messaging apps and telephone.
2. I hereby oblige the Director of UL's Center of Property Management to prepare, in consultation with the Director of UL's Student and Ph.D. Student Service Center, the building and all the rooms of the Training and Conference Center located at 16/18 Kopcińskiego Street for the purpose of places of isolation and observation for students, Ph.D. students and students of the UL's Polish Language Center for Foreign Students who have symptoms of coronavirus infection and ensure adequate sanitary insulation for the entire building after consulting the conditions of this isolation with the sanitary authorities.
3. I hereby oblige the Deans in cooperation with the IT Center to prepare and implement distance learning courses if possible and justified by the individual nature of the didactic process.
4. I hereby oblige the Deans and the UL Chancellor to prepare administrative personnel to remote working system and to prepare duty work schedule necessary to maintain the proper functioning of the University. Work in the remote working system or in the form of duty may be ordered by the Dean - in relation to the administrative employees of the particular faculties and the Chancellor – regarding the employees subject to Rector and in consultation with Rector.
5. In all matters not covered by this Regulation, individual decisions regarding the manner and place of work performance by the employee shall be made.

## § 3

1. Persons who observe that they may have symptoms of coronavirus infection are immediately obliged to contact the territorial competent sanitary services (district sanitary inspector) and follow their instructions as well as inform employer about this fact via e-mail or phone as follows :
  - 1) employees - direct Head/Director;
  - 2) students - Dean,
  - 3) Ph.D. candidates - the Head of a doctoral studies or the Head of a doctoral school respectively
2. Persons who have obtained the information referred to in Part 1, are obliged to inform the University authorities about this fact.

## § 4

1. All the regulations and notices issued by the Rector in relation to coronavirus contraction risk shall remain in force unless they contradict the present regulation.

2. The staff, doctoral candidates and students are obliged to follow the notices issued by the University authorities, state authorities and health care services, concerning the rules of conduct in connection with the epidemiological threat.
3. The supervision over the execution of the present Regulation shall be entrusted to the UL Chancellor.
4. The supervision over the conduct of didactic classes by the means of distance learning technologies shall be entrusted to the Deans.
5. The Chancellor shall be obliged to give information, clarification and tips that are necessary for the accurate implementation of the present Regulation.
6. If, as a result of implementing the present Regulation, there arises an obligation to repay fees paid by third parties, then such fees will be returned within 30 days of the date of entry into force of the present Regulation.
7. Student ID cards and doctoral candidate ID cards shall remain valid through 31 May 2020.
8. The changes in the organization of the academic year that result from the present Regulation, shall be communicated by the Rector in a separate notice.
9. Failure to keep obligations specified by the present Regulation shall be treated as a gross infringement of obligations pertaining to employees, doctoral candidates and students.

#### § 5

1. The hereby Regulation enters into force on the day of signing and remaining in effect until April 14, 2020, subject to § 1 point 10 and 11.
2. The annulment or amendment of the hereby Regulation shall be informed through the announcement published on the website [www.uni.lodz.pl](http://www.uni.lodz.pl)

Rector of the University of Lodz

Prof. dr hab. Antoni Różalski